



ATTENDEE PRE-REGISTRATION FORM — PAGE 1 OF 3
Register Before March 20 and Save \$100 on a Full Registration
REGISTER ONLINE: www.apwa.org/snow

Activity Agreement, Waiver And Release

PARTICIPATION TERMS & CONDITIONS

Photo and Video Release:

I grant to APWA the right to take photographs or video of me in connection with the APWA North American Snow Conference. I authorize APWA, its assigns and transferees to copyright, use and publish the same in print or electronically. I agree that APWA may use or reproduce such photographs with or without my name or biography and for any lawful purpose, including APWA educational, news or promotional material, whether in print, electronic or other media, including the APWA website.

Special Needs:

If you need special services or equipment, pursuant to the Americans with Disabilities Act (ADA), please contact the APWA Meetings Department at 816-472-6100 or email snow@apwa.org.

Conference Code of Conduct:

APWA is dedicated to providing a secure, pleasant and harassment free environment for participants in all events and conferences. All Attendees, Presenters and Exhibitors are required to comply with this Code of Conduct and to cooperate with APWA and event/conference staff in implementing and enforcing compliance with this Code. Attendees, Presenters and Exhibitors at APWA events are expected to conduct themselves at all times in a courteous, professional and respectful manner, and to refrain from language and behavior that might bring discredit upon themselves, their companies or agencies or APWA. Prohibited conduct includes, but is not limited to, actions disrupting the business like atmosphere of a conference, harassment of any kind, discrimination, inappropriate language, failure

to comply with all local, state, and federal laws, activities that endanger self or others, and failure to comply with instructions of event/conference staff. Harassment includes the use of abusive, offensive, or degrading language or visual images, intimidation, stalking, bullying behavior, harassing photography or recording, inappropriate physical contact, sexual imagery and unwelcome sexual advances or request for sexual favors.

In addition, specific to virtual meetings and events, participants are asked to adhere to the following rules:

- The recording or transmissions of any education sessions, presentations, demos, videos, or content in any format is strictly prohibited.
- Participants should not in any way disrupt presentations during sessions, in the exhibit area, or at other events organized by APWA throughout the virtual meeting. All participants must comply with the instructions of the moderator and any APWA virtual event staff.
- Presentations, postings and messages should not contain promotional materials, special offers, job offers, product announcements, or solicitation for services. APWA reserves the right to remove such messages and potentially ban the source of those solicitations.
- Participants should not copy or take screen shots of any sessions or events, Q&A or any chat room activity that takes place in the virtual space.

Attendees, Presenters and Exhibitors who do not comply with this code of conduct at any event will be subject to discipline ranging from removal from the event with no refund to being barred from attending future APWA sponsored or co-sponsored events.

Cancellations:

If your plans change and you cannot attend the program, a colleague can attend in your place – just send us an email. Membership status will not transfer; the fee will be based on the new attendee’s member status.

Cancellations and requests for refunds must be in writing. A full refund, less a \$125 USD administration fee, will be made if cancellation notice is received by March 20, 2024. No refunds on registration fees or tickets will be issued after March 20, 2024, or in cases where the registration fees total less than \$125. All payments will be forfeited if registration is canceled after March 20, 2024. No refunds will be granted for “no-shows.” Nonattendance does not excuse the participant’s financial obligation to pay the registration fees due to APWA. Exceptions will be given and a full refund issued with documentation from a medical provider advising against travel or participation in the North American Snow Conference. Accounts left unpaid for more than 90 days may be subject to further collection efforts.

The participant will be responsible for any costs or expenses associated with collections including collection agency fees. Approved refunds will be processed within 30 days after the Snow Conference. Please send your cancellation and/or refund request to cancellations@apwa.org.

What To Do If You Witness Or Are The Subject Of Unacceptable Behavior:

If you have any concerns or wish to report violations of this Code of Conduct, please contact a member of APWA staff immediately. You may also report concerns by calling 816-595-5242 or emailing dforbes@apwa.org.

BY SIGNING, I ACKNOWLEDGE THAT I HAVE READ AND FULLY UNDERSTAND THIS RELEASE AND THAT I HAVE WAIVED SUBSTANTIAL LEGAL RIGHTS, INCLUDING THE RIGHT TO ASSERT A CLAIM OF NEGLIGENCE AGAINST APWA AND THE RELEASED PARTIES RELATING TO MY PARTICIPATION IN ACTIVITIES.

Signature of Participant

Print Name of Participant

Date



ATTENDEE PRE-REGISTRATION FORM — PAGE 2 OF 3
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COMPLETE ALL 4 SECTIONS OF THIS FORM TO REGISTER

1 - REGISTRANT INFORMATION

| | | |
|--|---|----------------------|
| Name (one registrant per form) | APWA Membership ID # (call 800-848-APWA to obtain your #) | Nickname (for badge) |
| Title | Organization | |
| Street Address | | |
| City | State/Province | Zip/Postal Code |
| Work Phone Number | Cell Phone Number | Email |
| Emergency Contact (someone not traveling with you) | Emergency Contact Phone Number/Emergency Email | |

2 - REGISTRATION TYPE

| Full Registration: (all prices US dollars) | BEFORE MARCH 20 | BEGINNING MARCH 20 | SUBTOTAL |
|--|-----------------|--------------------|-----------|
| <input type="checkbox"/> APWA Member Full Registration (member price subject to member status verification) | \$605 | \$705 | |
| <input type="checkbox"/> Nonmember Full Registration | \$865 | \$965 | |
| <input type="checkbox"/> Please apply \$120 of my nonmember registration fee to a one-year APWA individual membership. Offer extended to new APWA members only. | | | |
| TIM Workshop Only — No Conference Registration | APWA MEMBER | NONMEMBER | SUBTOTAL |
| <input type="checkbox"/> Sunday Traffic Incident Management (TIM) Workshop | \$0 | \$0 | |
| One Day Registration (do not check if you have a full registration) | APWA MEMBER | NONMEMBER | SUBTOTAL |
| <input type="checkbox"/> Sunday One-Day Registration | \$270 | \$370 | |
| <input type="checkbox"/> Monday One-Day Registration | \$270 | \$370 | |
| <input type="checkbox"/> Tuesday One-Day Registration (does not include Snow Celebration) | \$270 | \$370 | |
| DEI & First Timers Breakfast | APWA MEMBER | NONMEMBER | SUBTOTAL |
| <input type="checkbox"/> First-Timers and DEI Breakfast (Available only to Full or Monday One-Day Registrations) | \$25 | \$25 | |
| Workshops (you may register for only one Sunday workshop) | APWA MEMBER | NONMEMBER | SUBTOTAL |
| <input type="checkbox"/> Sunday Winter Maintenance Supervisor Certificate Workshop (additional fee for non-members) Available only to Full or Sunday One-Day registrations | \$0 | \$50 | |
| <input type="checkbox"/> Sunday Traffic Incident Management (TIM) Workshop (no additional fee) | \$0 | \$0 | |
| <input type="checkbox"/> Sunday Public Fleet Management Certificate Workshop (additional fee for non-members) Available only to Full or Sunday One-Day registrations | \$0 | \$50 | |
| <input type="checkbox"/> Tuesday Winter Maintenance Operator Certificate Workshop & Operators Day (no additional fee) Available only to Full or Tuesday One-Day registrations | \$0 | \$0 | |
| <input type="checkbox"/> No, I will not be participating in a Workshop | | | |
| Expo Only Passes (do not check if you have a full or one-day registration) | APWA MEMBER | NONMEMBER | SUBTOTAL |
| <input type="checkbox"/> Sunday Expo Only Pass | \$50 | \$50 | |
| <input type="checkbox"/> Monday Expo Only Pass | \$40 | \$40 | |
| <input type="checkbox"/> Tuesday Expo Only Pass | \$40 | \$40 | |
| Snow Celebration Reception (included in full registration only) | Quantity: _____ | | \$50 each |
| TOTAL AMOUNT DUE | | | \$ |



NORTH AMERICAN SNOW CONFERENCE 2024

THE PREMIER EVENT IN SNOW & ICE MANAGEMENT
KANSAS CITY CONVENTION CENTER | KANSAS CITY, MO
HOSTED BY THE KANSAS CITY METRO CHAPTER
APRIL 28 – MAY 1, 2024 | www.apwa.org/snow

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3 - DEMOGRAPHIC INFORMATION

What type of organization/ agency do you work for?

- City/Township/Village
- County
- State/Province
- Federal
- Private Contractor
- Manufacturer/Supplier
- Airport Authority
- Other _____

What is your agency's annual budget?

- Less than 1 million
- 1 – 10 million
- 11 – 25 million
- 26 – 50 million
- Don't know

What is the population of your agency's jurisdiction?

- 0 – 25,000
- 26,000 – 50,000
- 51,000 – 100,000
- 101,000 – 250,000
- 251,000 – 1,000,000
- More than 1 million

What best describes your title/job responsibilities?

- Supervisor
- Superintendent
- Division/Department Head
- Public Works Director
- Operations Manager
- Fleet Manager
- Operator
- Other _____

What best describes your purchase authority?

- I am the decision maker
- I influence the decision
- I recommend what to purchase
- I am not a part of purchasing decisions

What percentage of your job is related to snow fighting?

- 1 – 10%
- 11 – 25%
- 26 – 40%
- 41 – 60%
- 61 – 75%
- 76 – 90%
- More than 90%
- Snow and ice is all I do.

My other responsibilities include:

How many APWA Snow Conferences have you attended?

- This is my first Snow Conference
- 2 – 3
- 4 – 7
- 8 – 10
- More than 10

How many conferences do you attend each year?

- 1
- 2
- 3
- More than 3

What other conferences do you attend?

How do you plan to travel to the Snow Conference?

- Air Travel
- Drive less than 50 miles
- Drive 51 – 100 miles
- Drive 101 – 250 miles
- Drive 251 – 500 miles
- Drive more than 500 miles

What year were you born? _____

4 - PAYMENT INFORMATION

TOTAL: \$ _____ (Fees are in US Funds.)

Check # _____ enclosed (Made payable to APWA)

Government Voucher or Purchase Order # _____ (Please attach copy of P.O.)

Credit Card payments are accepted only with online registration at www.apwa.org/snow

MAIL

completed registration form with check payment to:
American Public Works Association
PO Box 505544 • St. Louis, MO 63150-5544

OR

FAX or EMAIL

P.O. Payments (with a copy of the P.O.)
to: 817-277-7616 or webreg@signup-confirmation.com

APWA's Federal ID # is 36-220-2880.

QUESTIONS? Call APWA Registration at 817-277-7791 or
email webreg@signup-confirmation.com