



## COMMITTEE CHARTER

### TOP TEN PUBLIC WORKS LEADERS OF THE YEAR

#### MISSION STATEMENT

The Top Ten Public Works Leaders of the Year Committee supports the APWA strategic priority to enhance the visibility and awareness of public works through recognition of public works professionals.

#### RESPONSIBILITIES

The responsibilities of the Top Ten Public Works Leaders of the Year Committee are:

1. Review nominations over a two- to three-week period and select recipients for the Top Ten Public Works Leaders of the Year award, according to established criteria;
2. Conduct a review of the award criteria, as outlined in the Award Policy.

#### OBJECTIVES

The principal objectives of the committee, in support of APWA's Strategic Goals and Activities, are:

##### **Value: Promote the Value of public works and enhance its visibility and awareness**

1. Increase public awareness of the positive impact public works has on quality of life, public health and safety through selection and recognition of individuals for their outstanding contributions and career achievements.

##### **Membership and Chapters: Deliver an outstanding and valuable membership experience in collaboration with chapters:**

1. Increase member engagement and enhance member experience in collaboration with chapters by recognizing outstanding contributions and career achievements of members.

#### ORGANIZATION

**Chair:** The Top Ten Public Works Leaders of the Year Committee Chair shall be appointed annually by the APWA President-Elect. An individual member of the committee, who has been a past Top Ten Public Works Leader of the Year recipient, may serve as committee chair no more than two years of his/her potential three-year service on the committee. The Chair works with APWA staff to prepare for and facilitate the Top Ten award selection conference call.

**Members:** The APWA President-Elect shall appoint up to five APWA members (including the chair) who are past Top Ten Public Works Leaders of the Year recipients. Committee members serve a one-year term and may be appointed for up to three consecutive one-year terms.

#### FINANCIAL AND ADMINISTRATIVE SUPPORT

Committee members review and score nominations using an online software program provided by APWA through a third-party vendor.

Administrative support shall be provided by APWA staff.



#### **REPORTS**

Award recipient names are shared with the APWA Board of Directors and staff.

#### **CHARTER CHANGES**

Due to the annual turnover of committee membership, amendments to this charter may be suggested by staff and approved by the APWA Board.

**Date of Board Approval: June 23, 2017. Amended Charter Approved: March 9, 2018; July 27, 2021.**