



CPFP CONTENT OUTLINE WITH WEIGHTS BY DOMAIN AND TASK

DOMAIN AND TASK	WEIGHT
DOMAIN 1 - FINANCIAL MANAGEMENT	23%
1.01 – Perform lifecycle management of fleet assets	5%
1.02 – Perform simple accounting tasks	3%
1.03 – Develop operational budgets	5%
1.04 – Develop capital budgets	5%
1.05 – Develop revenue budget	3%
1.06 – Buy/Lease/Rent assets	3%
DOMAIN 2 – FLEET OPERATIONS	27%
2.01 – Oversee fueling operations	5%
2.02 – Oversee commodities inventory	5%
2.03 – Demonstrate an understanding of basic repair principles	4%
2.04 – Manage fleet personnel	5%
2.05 – Develop and maintain service level agreements	3%
2.06 – Develop SOPs	3%
2.07 – Co-utilize assets	1%
DOMAIN 3 – PROJECT MANAGEMENT	17%
3.01 – Develop and manage a project plan using project management principles	3%
3.02 – Develop specifications for specialized vehicles and equipment	5%
3.03 – Review vehicle and equipment specifications	5%
3.04 – Determine which purchasing option and/or agreement to use	2%
3.05 – Determine when to outsource a project	2%
DOMAIN 4 – DATA/ASSET MANAGEMENT	23%
4.01 – Manage resource downtime	5%
4.02 – Coordinate in-service process into FMIS system	2%
4.03 – Administer and manage a warranty program	3%
4.04 – Develop and manage benchmarks and KPIs	5%
4.05 – Develop fleet utilization standards	5%
4.06 – Implement basic fleet management systems	4%
DOMAIN 5 – RISK MITIGATION	10%
5.01 – Follow occupational safety guidelines	3%
5.02 – Dispose of hazmat in compliance with applicable regulations	3%
5.03 – Develop and coordinate a plan for responding to emergencies and after-hours situations	3%
5.04 – Follow regulatory guidelines	2%
TOTAL	100%