



CPFP RECERTIFICATION GUIDELINES

After successful completion of the exam, candidates become certified for a period of five years. Prior to the end of the five-year period, Certified Public Fleet Professionals must complete a minimum of 100 credits toward recertification in the following areas:

Participation in any of the following areas within a fleet or public works-related association:

1. Chapter Meeting Attendance = 1 credit per each chapter meeting attended
2. Serve as an Officer, Chair, Co-Chair or Committee Member = 10 credits per each year of service
3. Speaker, Instructor or Moderator = 5 credits per each session delivered
4. Published Article and Other Literary Contributions to Fleet Management
 - Less than 500 words = 5 credits per each printed piece
 - 500 words or greater = 10 credits per each printed piece
5. Work on your agency's accreditation.
 - Speaker, Instructor or Moderator = 5 credits per each session delivered
 - Attend the self-assessment workshop = 1 credit for each clock hour
 - Credit for an accreditation leadership position - like the accreditation manager. = 10 credits per each year of service toward accreditation

Continuing Education Continuing education credits can be earned by completing training using a combination of the delivery methods and content areas listed below.

1. Approved Credits
 - Each clock hour = 1 credit
 - Annual Conference Attendance = 6 credits per each full day of attendance
2. Approved Delivery Methods
 - Continuing education programs offered by APWA, APWA Chapters, or other associations related to fleet or public works (includes face-to-face and online delivery).
 - Courses taken for credit at an accredited college or university.
 - In-house training programs conducted by your agency or city.
 - Correspondence programs.
 - Recognized technical upgrading conducted by manufacturers, vendors, or a certified school.
3. Approved Content Areas
 - Content areas must link back to the CPFP Content Outline.