



CPII Recertification Guidelines

Recertification Application Process

Participation in the recertification program is open to anyone meeting the recertification requirements. Membership in APWA is not required.

The CPII Certification Council reserves the right to ask applicants to furnish such information and/or make such inquiries as may be deemed appropriate to identify the nature and extent of the applicant's education, experience, competency, or moral character.

The contact information provided on the application will be used for all correspondence related to certification. Candidates are responsible for informing APWA in writing of any changes to their contact information.

Recertification Requirements

After successful completion of the exam, candidates become certified for a period of five years. Prior to the end of the five-year period, Certified Public Infrastructure Inspectors must submit a recertification application documenting compliance with the following requirements:

- Completion of a minimum of 50 hours of professional development/contributions to the profession or successful completion of the examination for recertification.
- Continued agreement in writing to adhere to the APWA Standards of Professional Conduct and affirming no history of felony convictions related to the practice of public infrastructure inspection.
- Payment of the current recertification application fee.

Activities Which Qualify Towards the 50 Credits of Continuing Education and Contributions to the Profession

Participation in any of the following areas within an infrastructure or public works-related association:

- Chapter Meeting Attendance = 1 credit per each chapter meeting attended
- Serve as an Officer, Chair, Co-Chair or Committee Member = 10 credits per each year of service
- Speaker, Instructor or Moderator = 5 credits per each session delivered
- Published Article and Other Literary Contributions to Construction Inspection Field
 - Less than 500 words = 5 credits per each printed piece
 - 500 words or greater = 10 credits per each printed piece
- Work on your agency's accreditation.
 - Speaker, Instructor or Moderator = 5 credits per each session delivered
 - Attend the self-assessment workshop = 1 credit for each clock hour
 - Credit for an accreditation leadership position - like the accreditation manager = 10 credits per each year of service toward accreditation.



Continuing education. These credits can be earned by completing training using a combination of the delivery methods and content areas listed below.

- Each clock hour = 1 credit
Annual Conference Attendance = 6 credits per each full day of attendance
- Approved Delivery Methods
 - Continuing education programs offered by APWA, APWA Chapters, or other associations related to public works (includes face-to-face and online delivery).
 - Courses taken for credit at an accredited college or university.
 - In-house training programs conducted by your agency or city.
 - Correspondence programs.
 - Recognized technical upgrading conducted by manufacturers, vendors, or a certified school.
- Approved Content Areas
 - Content Areas must link back to the CPIO Content Outline.

Use the Recertification Tracking Sheet to provide details about the credits you submit and indicate the total.