

BUILDING A BETTER TOMORROW!



Pave your path to a
career in public
works management
with the CPWP-M
certification

For more information visit the
CPWP-M page at www.apwa.org.

It's your time. Get Certified!



Certified Public Works Professional-Management (CPWP-M)

The Certified Public Works Professional-Management is issued to recognize individuals in the public works field who have the knowledge and experience to manage organizations within a public works department. The certification is for public works managers, superintendents and supervisors ready for management positions.

Step 1: Applying for Eligibility

To demonstrate eligibility, candidates must submit an application documenting compliance with the following requirements:

- **Completion of one of the following education and work experience pathways:**
Current or previous experience serving as an employee or contracted employee for a public agency.
 - High school graduation or equivalent and 7 years public works experience, with a minimum of three years supervisory experience in public works
 - Associates degree or trade school certificate with equivalent credit hours and 5 years public works experience*, with a minimum of three years supervisory experience in public works
 - Bachelors degree or higher and 3 years public works experience*, with a minimum of three years supervisory experience in public works
 - Completion of the Certified Public Works Professional-Supervision, with a minimum of three years supervisory experience in public works
- **Complete Resume/ description of relevant public works supervisory experience**
- **Cover Letter explaining why the individual is seeking the certification**
- **Agreement in writing to adhere to the APWA Standards of Professional Conduct**

** Completion of an APWA Nationally-Approved Public Works Institute may be used to substitute for two years of public works experience. It may not be substituted for the required three years supervisory experience.*

Eligibility Application Fee: APWA members \$195 USD; Nonmembers \$245 USD

Step 2: Verification

Applications are reviewed within 14 business days of receipt and candidate is notified via email. Eligibility must be approved 30 days prior to scheduled exam.

If approved, candidate has 2 years to sit for the examination.

Step 3: Taking the Exam

Exams are computer-based and can be proctored at the candidate's place of employment. The exam consists of 150 multiple-choice questions based on the CPWP-M Content Outline.

Preparation for the exam includes review of the Content Outline and utilization of the Recommended Reading List for review areas.

Exam Application Fee: \$500

Step 4: Certification

Upon successful completion of the exam, candidates are certified for a period of five years and earn the right to use the CPWP-M designation and logo

Step 5: Recertification

Prior to the end of the five-year period, **CPWP-M holders must complete a minimum of 50 credits earned** through a combination of continuing education hours and contributions to the profession.

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