

BUILDING A BETTER TOMORROW!



Pave your path to a
career in public
works management
with the CPWP-M
certification

For more information visit the
CPWP-M page at www.apwa.org.

It's your time. Get Certified!



Certified Public Works Professional-Management (CPWP-M)

The Certified Public Works Professional-Management is issued to recognize individuals in the public works field who have the knowledge and experience to manage organizations within a public works department. The certification is for public works managers, superintendents and supervisors ready for management positions.

Step 1: Applying for Eligibility

To demonstrate eligibility, candidates must submit an application documenting compliance with the following requirements:

- **Completion of one of the following education and work experience pathways:**
 - High school graduation or equivalent and 7 years public works experience, with a minimum of three years supervisory experience in public works
 - Associates degree or trade school certificate with equivalent credit hours and 5 years public works experience*, with a minimum of three years supervisory experience in public works
 - Bachelors degree or higher and 3 years public works experience*, with a minimum of three years supervisory experience in public works
 - Completion of the Certified Public Works Professional-Supervision, with a minimum of three years supervisory experience in public works
- **Complete Resume/ description of relevant public works supervisory experience**
- **Cover Letter explaining why the individual is seeking the certification**
- **Agreement in writing to adhere to the APWA Standards of Professional Conduct**

* Completion of an APWA Nationally-Approved Public Works Institute may be used to substitute for two years of public works experience. It may not be substituted for the required three years supervisory experience.

Eligibility Application Fee: APWA members \$195 USD; Nonmembers \$245 USD

Step 2: Verification

Applications are reviewed within 14 business days of receipt and candidate is notified via email. Eligibility must be approved 30 days prior to scheduled exam.

If approved, candidate has 2 years to sit for the examination.

Step 3: Taking the Exam

Exams are computer-based and can be proctored at the candidate's place of employment. The exam consists of 150 multiple-choice questions based on the CPWP-M Content Outline.

Preparation for the exam includes review of the Content Outline and utilization of the Recommended Reading List for review areas.

Exam Application Fee: \$500

Step 4: Certification

Upon successful completion of the exam, candidates are certified for a period of five years and earn the right to use the CPWP-M designation and logo

Step 5: Recertification

Prior to the end of the five-year period, **CPWP-M holders must complete a minimum of 50 credits earned** through a combination of continuing education hours and contributions to the profession.

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