

BUILDING A BETTER TOMORROW!



The perfect certification for
your agency's public works
supervisors, crew leaders and
frontline employees ready for
supervisory positions.

For more information visit the
CPWP-S page at: www.apwa.org.

It's your time. Get Certified!



Certified Public Works Professional-Supervision (CPWP-S)

The Public Works Professional – Supervision certification is issued by the American Public Works Association to recognize individuals in the public works field who have the knowledge and experience to supervise areas in a public works organization. It is for public works supervisors, crew leaders and frontline employees ready for supervisory positions.

Step 1: Applying for Eligibility

To demonstrate eligibility, candidates must submit an application documenting compliance with the following requirements:

- **Completion of one of the following education and work experience pathways:**
 - High school graduation or equivalent and three years' experience in public works
 - High school graduation or equivalent, one year experience in public works and completion of an APWA Nationally-Approved Public Works Institute
- **Complete resume**
- **Cover Letter explaining why the individual is seeking the certification**
- **Agreement in writing to adhere to the APWA Standards of Professional Conduct**

Eligibility Application Fee: APWA members \$95 USD; Nonmembers \$145 USD

Step 2: Verification

- Applications are reviewed within 14 business days of receipt and candidate is notified via email.
- **Eligibility must be approved 30 days prior to scheduled exam.**
- If approved, candidate has 2 years to sit for the examination.

Step 3: Taking the Exam

Exams are computer-based and can be administered directly to the candidate at their place of employment. The exam consists of 130 multiple-choice questions based on the CPWP-S Content Outline. Preparation for the exam includes review of the CPWP-S Content Outline and utilization of the Recommended Reading List.

**Exam Application Fee:
\$300 USD**

Step 4: Certification

Upon successful completion of the exam, **candidates become certified for a period of five years and earn the right to use the CPWP-S designation and logo.**

Step 5: Recertification

Prior to the end of the five-year period, **Certified Public Works Professional – Supervision must complete a minimum of 50 credits earned through a combination of continuing education** hours and contributions to the profession, including credit for delivering presentations, authoring articles and providing input into the development of educational content.

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