



## Certified Stormwater Manager Recertification Application

### Recertification Application Process

Participation in the recertification program is open to anyone meeting the recertification requirements. Membership in APWA is not required.

The APWA Certification Council reserves the right to ask applicants to furnish such information and/or make such inquiries as may be deemed appropriate to identify the nature and extent of the applicant's education, experience, competency, or moral character.

The contact information provided on the application will be used for all correspondence related to recertification. Candidates are responsible for informing APWA in writing of any changes to their contact information.

### Recertification Requirements

After successful completion of the examination, candidates become certified for a period of five years. Certified Stormwater Managers must submit a recertification application documenting compliance with the following requirements:

- Completion of a minimum of 20 professional development credits per year (100 credits overall) or successful completion of the examination for recertification.
- Continued agreement in writing to adhere to the APWA Standards of Professional Conduct and affirming no history of felony convictions.
- Payment of the current recertification application fee.

\*Relevant work experience is performed by experts in the public and private sectors who coordinate and implement stormwater management programs for city, county, state, provincial, and federal agencies.

### Failure to Meet Recertification Requirements

Individuals who do not meet recertification requirements by established deadlines will lose certified status. An individual whose certification has been revoked due to failing to meet recertification requirements must reapply as a new applicant, pay all associated fees, and fulfill all current certification requirements.

### Recertification Filing Extension

Certificants may apply to the Certification Council for a filing extension of the renewal application under the following conditions:

1. Individual has been appointed or elected to full time public office on the local, state, or national level or serving in military.
2. Individual has been impacted by extreme circumstances such as serious illness or injury of either the candidate or an immediate family member; death in the immediate family; terrorist acts; a natural disaster; or other unforeseen emergencies beyond control of the individual as determined by the Certification Council.

The request for the filing extension must be submitted in writing to the Certification Council 6 months prior to the renewal date. Extensions are not granted for more than 2 years, subject to the review of the Council.

### Fees and Payment Methods

The following fees will be charged for the Certified Stormwater Manager recertification application:

Recertification Application Fee (non-refundable) APWA  
Member – \$195 USD  
Nonmember – \$245 USD

Fees may be paid by credit card or by check or money order made payable to APWA in U.S. funds.

### Processing Time

If applications are complete and comprehensive, standard review time is 10 business days from receipt of application. Incomplete applications, lack of detail on an application, or lack of payment will result in longer review times. Once the application is reviewed and processed, candidates will receive an email





## Part B: Recertification Professional Development Tracking Form

Using the CSM Recertification Tracking Sheet available on the CSM certification page at [www.apwa.org](http://www.apwa.org) under Step 3: Navigating Recertification, indicate the total number of hours you have submitted for credit, and provide a detailed listing for each program or activity. You may reproduce the page or attach a similarly organized report detailing the required information. There is no requirement to attach documentation or proof of attendance at education events or background information. However, the Certification council reserves the right to request and audit documentation confirming the information reflected on your application.

## Part C: Agreement and Affirmation

Instructions: Read the Standards of Professional Conduct statement carefully and then sign and date the application.

- I will keep the public trust and will not take personal advantage of privileged information or relationships.
- I will put public interest above individual, group or societal interest and consider my chosen occupation as an opportunity to serve society.
- I will encourage sustainability through wise use of resources, whether they are natural resources, financial resources, or human resources.
- I will consider public health and safety in every aspect of my work.
- I will conduct myself with personal integrity in a manner that enhances and honors the reputation of the profession, my employer, my community, and the Association.
- I will ensure that the work for which I am responsible complies with all legal requirements of the local, state, province, or federal governments.
- I will strive to plan, design, build, maintain and operate public infrastructure in a manner that respects the environment and the ability of government to adequately preserve these assets for succeeding generations.

I agree that I will adhere to the APWA Standards of Professional Conduct, and I further affirm that I have no history of felony convictions related to the practice of public infrastructure inspection.

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Signature

Date

## Part D: Candidate Acknowledgment

Instructions: Read the verification statement carefully and then sign and date the application.

I certify that the information and documentation presented in this application are accurate to the best of my knowledge. APWA has the right to verify the information presented. I understand that this application does not guarantee any rights or privileges.

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Signature

Date